Dear Weatherization Applicant:

Enclosed you will find an application for the South Dakota Weatherization Assistance Program. In order for our agency to process your weatherization request, we will need the following documents completed and returned:

1) The enclosed/attached South Dakota Weatherization Assistance Application. The application must be filled out and signed by applicant and any co-applicants (co-applicants refers to any adult living in the household).

2) If you are not on the current fuel assistance, you will need to submit a copy of your last 3 months income for the household. To apply for energy assistance you may visit their website at http://dss.sd.gov or you may call 1-800-233-8503 to request an energy assistance application.

3) Proof of homeownership. This may be a copy of the property tax notice, deed, notarized contract for deed, or if a mobile home, a copy of the mobile home title.

If you have any questions, concerning your request, feel free to contact our agency.

Sincerely,

Kristin Hofland
Kristin Hofland
Weatherization Coordinator
The home, as well as the applicant, will need to meet criteria for this program. It is the discretion of GROW South Dakota to cancel an application if the rehabilitation is not considered feasible.

- This program is in the form of a grant, there is no financial obligation to the applicant unless the applicant moves or sells the property within 2 years.

- If your home has received weatherization services after September 30, 1994, it will not be eligible for this program.

- Rental units can be eligible if they meet the DOE requirements. The landlord is responsible for 33.3% of the total cost unless the homeowner’s income falls below 200% of the poverty income guidelines. There is additional paperwork that needs to be completed by the homeowner and applicant, prior to any approval for rental units.

- Ownership must be verified. A copy of the deed, contract for deed or property tax receipt must accompany the application. Ownership for mobile homes will need to be a copy of the title.

- A home audit is conducted by the GROW South Dakota Energy Auditor. Information is obtained and installed in the NEAT/MHEA computer program. This program will determine what measures, if any, are to be installed on the home.

Energy saving measures to be considered may include but are not limited to:
1. Insulation, proper ventilation.
2. Air infiltration measures, weather strip, glass replacement, foam sealant, caulk.
3. Minor health and safety measures, furnace clean and tune, water heater replacement.
4. Pressure balancing.
5. Furnace replacement/repair.
6. Minor repairs that will reduce energy consumption.
**TELL US WHO LIVES IN THE HOME (LIST ALL HOUSEHOLD MEMBERS)**

*You are not required to furnish race or gender information.*

| Name: First | MI | Last | Last 4 Digits of Social Security # | Date of birth | *Race:*  
a=Native American  
b=Asian  
c=black  
d=Hawaiian  
e=white  
f=Other  
g=Multiracial | *Ethnicity:*  
a=Hispanic  
b=Not Hispanic | *Gender:*  
M=Male  
F=Female  
O=Other | *Disabled:*  
Y=Yes  
N=No | Grade of Post Secondary School Level Completed | Insurance:  
a=Medicaid  
b=Medicare  
c=CHIP  
d=State Provided Adult  
e=Military  
f=Direct paid  
g=Employer provided  
h=None | Military:  
a=Active  
b=Veteran |
TELL US ABOUT INCOME & NON-CASH BENEFITS


WORK STATUS: A=full time; b=part time; c=Migrant Seasonal Farm Worker; D=unemployed 6 mo. or less; E=Unemployed more than 6 mo.; f=not in labor force; g=retired


<table>
<thead>
<tr>
<th>Person with Income</th>
<th>Work Status</th>
<th>Type of Income &amp; Frequency</th>
<th>Gross Amount</th>
</tr>
</thead>
</table>

1. This is a
   House: Number of Stories
   Built before 1978? ___Yes ___No
   Age of Home
   Permanent basement? ___Yes ___No
   Mobile Home: Serial Number or Title Number

   3. Is the home currently being remodeled/ or will be within the next 6 months. ___Yes ___No
   4. Has the home ever been weatherized? ___Yes ___No ___Unsure If yes, who did the weatherization? _____________________________

5. The home is heated with:
   ___ Natural Gas   ___ Electric   ___ Wood
   ___ Fuel Oil   ___ Kerosene   ___ Coal
   ___ Propane/Bottled Gas

6. Is the problem with:
   ___ Plumbing   ___ Roofing
   ___ Electrical   ___ Siding
   ___ Heating   ___ Other Please List

7. What type of Siding do you have?
   ___ Vinyl   ___ Steel
   ___ Wood   ___ Masonite
   ___ Stucco   ___ Other _____________

8. The home has unhealthy conditions relating to:
   ___ Lead Based Paint (home built before 1978)
   ___ Mold/Mildew   ___ Sewage fumes
   ___ Asbestos   ___ Chemicals/Smoke Fumes
   ___ Other   ___ Not aware of unhealthy conditions

   If rent, Name of Landlord:
   _____________________________
   Landlord’s Address: _____________________________
   Landlord’s Phone: _____________________________

   Have you ever received a forgivable loan or down payment assistance through another Affordable Housing Project such as, Homes are Possible Inc. (HAPI), Home Ownership Assistance Program (HOAP), Northeast South Dakota Community Action Program (NESDCAP), Opportunities for Independent Living (OIL), South Dakota Housing Development Authority (SDHDA) or Sisseton-Wahpeton Oyate (SWO)?
   ___ Yes ___ No
By my signature below

☐ I authorize the agency to make any necessary contacts to verify any aspect of eligibility.

☐ I authorize investigation of past, present and future heating costs in order to evaluate the effectiveness of the Weatherization Program.

☐ I authorize employees of GROW South Dakota to perform, monitor and inspect work.

☐ I authorize Office of Energy Assistance and Weatherization staff of the Department of Social Services to monitor to ensure quality Weatherization work.

☐ I agree to report if the home is scheduled for acquisition or clearance by a Federal, State or local program within 12 months from the date Weatherization work is scheduled.

☐ I authorize any person, agency or institution to supply information requested by GROW South Dakota concerning me or my family and to allow reproduction of records in their possession pertaining to me or my family by a duly authorized representative of GROW South Dakota.

☐ I understand that any false statement made in this application is legal grounds for prosecution by any agency of the government using this application as a basis for assistance and certify, under penalty of perjury, the truth of the information in this application.

☐ I have furnished this application information to the best of my knowledge and by this signature approve and verify it.

☐ Any misrepresentation regarding this information may lead to the recapture of the total amount of funds allocated to each project.